



# 2020-2021 Academic Dishonesty

TCS is committed to academic integrity. Academic integrity is defined as ethical behavior expressing respect for the value and ownership of work completed by others. Academic dishonesty can take place in many different ways, including but not limited to cheating, copying, and plagiarism. The administration and faculty want students to understand that academic dishonesty is in contrary to the School's goals and objectives. A student that commits academic dishonesty can cause a break in the trust relationship between the teacher and the student and may also jeopardize chances of obtaining admission to a university.

Therefore, academic dishonesty will not be tolerated and sanctions will be applied to those students who act dishonest in presenting their schoolwork.

All instances of academic dishonesty must be reported to the administration and documented. Respective faculty will be informed of the incident. **First time offenses will result in a conference with the student, parents, teacher(s) and administration. A form will be signed and placed in the student's file for documentation. The student will receive a zero on the assignment or test with no opportunity to make it up. Following offenses will be dealt with by administration and the teacher(s) involved.**

According to The Clariden School's code of conduct relating to honesty as listed in the student handbook, plagiarism is "submitting material that in part or in whole is not entirely one's own work without attributing those same portions to their correct source."

If a student finds and uses information and/or ideas from a source that are not uniquely their own, he or she must attribute that information/idea to the proper source. This rule applies to ideas taken word for word, and also to ideas that are paraphrased from a source. The differences in documentation between materials that are quoted versus materials that are paraphrased will be discussed in class as part of Clariden's digital responsibility, English, and study skills curriculum. If a student chooses to turn in an assignment that uses outside source material prior to documentation being covered in class, he or she must speak to their teachers, prior to turning the assignment in.

In accordance with The Clariden School's code of conduct relating to honesty, plagiarism is a violation of academic integrity, and any student who is found guilty of plagiarism is subject to serious repercussions.

The repercussions for turning in a plagiarized assignment may include but are not limited to the following:

- A grade of "zero."
- A meeting with head of school, parents, student and teachers.
- In-school suspension.
- Possible expulsion from The Clariden School.

I, \_\_\_\_\_, have read the above contract, understand its contents, and agree to abide by all rules and be subject to all repercussions should I break the rules listed above.

Signature of Student: \_\_\_\_\_

I, \_\_\_\_\_, parent/guardian of the above named student, have read the above contract, understand its contents, and am witness to my student's agreement of this plagiarism contract.

Signature of Parent/Guardian: \_\_\_\_\_

**(This document serves as a written agreement between Clariden faculty, the student, and the student's parent/guardian.)**