



Records Request

Please send the following student's records to The Clariden School of Southlake.

- Transcript
- Report Cards
- Legal Guardianship Papers
- Discipline Records
- Educational Accommodation/Modification Plan (if applicable-IEP, 504, etc.)
- STAAR and/or Standardized Test Results
- Special Education Records (if applicable)
- ESL Records (if applicable)
- Gifted & Talented Records (if applicable)

This student is applying for admission for the _____ school year.

Name of Student: _____

Today's Date: _____

Parent Authorization Signature: _____

Parent Name Printed: _____

Please send records to:

ADDRESS: The Clariden School of Southlake
100 Clariden Ranch Road
Southlake, TX 76092

or

FAX: 682-831-0300

or

EMAIL: rfolmar@claridenschool.org

If you have any questions, please contact Robyn Folmar, Front Office Administrator, at rfolmar@claridenschool.org or 682-237-0400.

Thank you.